

Officer Decision Record Template

Record of Decision of Paul Castle, Service Director (Environment and Transport)

Subject

Barnsley MBC, like other English local highway authorities, is legally obliged to use the Department for Transport's (DfT) Street Manager system to manage highway permit applications. This is a new system which started on 1 July 2020; previously an alternative locally managed system was used.

A quarterly charge must be paid to Kainos Software, who are appointed by the DfT to collect payments. This is a requirement under the Street Works and Road Works (Amendments to Electronic Communication) Regulations 2020, which enables the DfT to recover the operating costs of the service from its users (i.e. highway authorities and utility companies). There is no alternative to using the service, which is a legal requirement. Therefore there is no scope to tender for service from other providers, nor can other actions be considered. The only course of action to meet our statutory duties is to proceed with Street Manager and make the appropriate payments.

As part of the development of the service the DfT extensively consulted highway authorities and utility companies across England.

As there is no alternative to this programme, and all English highway authorities are required to proceed with Street Manager and make payments to Kainos Software, no conflicts of interest were identified/considered.

Authority

The Chief Executive and Executive Directors respectively, are authorised to incur expenditure without specific Cabinet or Council approval up to a maximum of £250,000 in any one case where the sum(s) can be provided for within current approved estimates for the service, but only where it is in compliance with general budget and policy framework of the Council, Standing Orders, Financial Regulations and Contract Procedure Rules. Aggregation of like or associated expenditure will be necessary when determining whether the maximum has been exceeded in any one case. Income generating contracts may be similarly approved up to a maximum of £250,000 and subject to the same conditions as for expenditure.

Decision Taken

It is decided that in order to fulfil its statutory duty, BMBC proceeds with making payments to Street Manager via a purchase order to Kainos Software.

Date of Decision

9 October 2020

Elected Member Conflicts of Interest

None identified/considered

Signature
(Insert Officer name)



(Insert more Officer names as
required)

Signature
Cabinet Spokesperson
(if required)

Scan / email the completed form and appendices to the Council Governance Unit and keep the original on the project file

Officer Decision Record – Spend Approval:

The Officer Decision Record is to be used for approval to spend against your budget.

- (a) Up to £250,000 – Delegated Officer decision, **Executive/Service Director**
- (b) £250,000 to £500,000 – Delegated Member decision, **Member**
- (c) £500,000 and over – Cabinet decision, **Cabinet**